

1. LOCATION, DATE AND OPENING HOURS OF THE EXHIBITION

Venue:	PARK Fair Centre		
Address:	Szosa Bydgoska 3, 87-100 Toruń		
Date and opening hours:	Thursday	11 may 2023	10:00 –17:00
	Friday	12 may 2023	10:00 –15:00

2. ORGANISER

Polish Pest Control Association
ul. Karowa 31, 00-324 Warszawa
Phone: 0048 22 633 60 23
Mobile: 0048 604 463 686
www.pspddd.pl
www.conexpest.pl
conexpest@pspddd.pl

3. GENERAL TERMS

- A. These Regulations are terms of the Exhibitors' participation rule in the ConExPest 2020 Fair, Conference and the 25th anniversary of PPCA.
- B. Notification of participation in the Fair under the conditions set out in point 5 of the participation terms is signified by acceptance of these Regulations.
- C. Exhibitors presenting a compatible offer may participate in the Fair with the thematic or industry scope of the event.
- D. The organizer reserves the right to:
 - verify the offer of a given Exhibitor and
 - refuse to participate in the Exhibitor's Fair, whose offer will be inconsistent with the thematic scope or industry of the event.

4. STAND ASSEMBLY AND DISASSEMBLY

- A. The terms and conditions, including the exact dates of assembly and disassembly of stands, will be announced later.
- B. Stands and expositions may not be partially or completely disassembled until the exhibition is closed. If the above condition is not met, the Organizers may impose on the Exhibitor a fine of EUR 500 and refuse to accept a booking at future ConExPest exhibitions.

5. EXHIBITOR REGISTRATION

- A. Exhibitors registering before 31 December 2022 will receive a discount of 10% for stand rental. The discount does not apply to any additional rented elements of the stand's equipment or additional surfaces ordered after 31 December 2022.
- B. The Exhibitor shall be registered officially after paying the full amount of the stand rental. To book a stand, you may fill the registration form on the website www.conexpest.pl
- C. Stands will be registered and booked on a "first come, first served" basis.
- D. A reservation is confirmed with the payment of 20% of the price of renting the exhibition space with equipment, to the account of the Polish Pest Control Association. In case of resignation from participation in ConExPest 2020, the reservation fee is not refundable.
- E. If you fail to comply with the conditions, no complaints shall be considered and cannot lead to any claims against the Organizer.

6. COSTS OF PARTICIPATION AND EXHIBITION SPACE RENTAL

- A. The price includes the cost of renting 1 m² of space with standard furnishings. In case of resignation from part of the standard furnishings, no refund shall be provided for the unused elements of standard furnishings.
- B. Standard furnishings include:
- external walls + fascia board
 - carpet
 - lightning – 1 point/4m²
 - 1x 230V/1kW socket
 - dustbin
- C. The minimum exhibition area is 4m². The price for 1m² of space is EUR 150:
- 4m² EUR 150/ 1 m² net plus 23% VAT
 - 6m² EUR 150/ 1 m² net plus 23%VAT
 - 9m² EUR 150/ 1 m² net plus 23%VAT
 - 12m² EUR 150/ 1 m² net plus 23%VAT
 - 16 m² EUR 150/1 m² net plus 23%VAT
 - 20 m² EUR 150/1 m² net plus 23%VAT
 - 25m² EUR 150/1 m² net plus 23%VAT
- Exhibitors can combine stand elements after consultation with the Organizer. However, the maximum amount of square meters for construction per one Exhibitor, cannot exceed 32 m².
- D. Ordinary and supporting members of the Polish Pest Control Association shall receive a 10% discount (granted only after the members have paid due membership fees for the year 2022 before 31 December 2022).
- E. Costs of additional utilities / stand equipment:
- it is also possible to rent utilities and additional stand furnishings.
- The costs of additional utilities and equipment shall be agreed with the Organizer.

7. TERMS OF PAYMENT

- A. Payment for the rental of exhibition space and any additional stand furnishings should be made by bank transfer to the account of the Polish Pest Control Association.

PPCA's account:
Bank Santander
IBAN: PL Bank Santander
IBAN: PL 22 1090 1463 0000 0001 3579 4494
SWIFT: WBKPLPP

- B. The fee for the stand must be paid to the Association's account within two weeks after receipt of the invoice for renting the stand. The invoice can be delivered to the Exhibitor by e-mail, post or courier. If the fee has not been received, the reservation will be automatically cancelled, and the place made available for rent.
- The Exhibitor must provide the Organizer with a confirmation of payment.

8. EXHIBITOR PASSES

- A. The Organizer provides passes for Exhibitors in the following quantities:
- Up to 8m² 2 pcs.
 - Up to 16m² 3 pcs.
 - Up to 20m² 4 pcs.
 - Up to 32m² 5 pcs.

9. STAND PREPARATION, ASSEMBLY AND STRUCTURE

- A. The Exhibitor is fully responsible for the exhibition stand. The floors, hall walls, pillars or elements of water systems, electrical and fire protection installations must not be painted, perforated or sealed in any way.
- B. The Exhibitor will be financially charged for any damages resulting from failure to comply with this rule. The extent of damage shall be assessed by the owner of the facility.
- C. If you have a hall pillar in your stand, access to the pillar must be made available at all times. It is not allowed to build any installations on the pillars.

10. EXHIBITION CATALOGUE, LIST OF EXHIBITORS AND ADVERTISEMENT PLACING

- A. The Organizers will publish a list of Exhibitors on the ConExPest.pl website. The list will be available for at least two years until the website is updated.
- B. The Organizers will also provide a list of Exhibitors for visitors to the exhibition. The list in A5 size, with a description provided by the Exhibitor (maximum one A5 page).
- C. An exhibition catalogue will be created, and it will be possible to place an advertisement in it after consultation with the Organizer. The cost of advertising is as follows:
 - 1 A5 page – EUR 360 net plus 23% VAT
 - 1/2 A5 page – EUR 280 net plus 23% VAT

11. VISITORS

- A. Visiting the exhibition is free.
- B. To be admitted to the exhibition area, fill out the visitor's form.